

English Proficiency Test for English-taught Program Students

All English-taught Program students must have sufficient English ability. Students are not required to take the MCU English Proficiency Test if they meet one of the following conditions:

1. English native speakers.
2. Certificate from internationally recognized English proficiency test (TOEFL ITP 500, TOEFL CBT 173, TOEFL iBT 61, IELTS 5.0 or TOEIC 550)
3. Have graduated from high school/ university where English is the language of instruction.

Students who fail to meet any of the above conditions must take the MCU English Proficiency Test. This test includes three parts: listening, reading and writing (approximately 100 minutes) Please bring your passport, pen, pencil and eraser to the exam. Detailed information will be provided after your arrival. A fee of NT\$500 will be required. Those who fail the test must complete intensive English courses organized by the Ming Chuan University English Language Center. Students will need to pay full-time tuition during study at the English Language Center. After successful completion of those language courses, one can enroll full time in the regular classes as an official student of a MCU Program.

Contact Information

International College (Taoyuan Campus)

Tel: +886-3-350-7001 ext. 3195
 Fax: +886-3-359-3883 +886-3-359-3891
 E-mail: anitaliu@mail.mcu.edu.tw (Ms. Anita Liu)

International College (Taipei campus)

Tel: +886-2-2882-4564 ext. 2409
 Fax: +886-2-2880-9773
 E-mail: nicky@mail.mcu.edu.tw (Ms. Nicky Chen)



Visa and Alien Resident Certificate (ARC) Information

Students must bring Ming Chuan University's Acceptance Letter to the ROC (Taiwan) overseas mission in your country to apply for a Resident Visa with a mark FS followed by the university's name. Those who enter Taiwan without a visa or with a landing visa and those who enter the Taiwan on a Visitor Visa not for the purpose of undertaking studies may not apply for a Resident Visa or an extension of duration of stay on the ground of undertaking studies in Taiwan, you have to leave Taiwan and re-apply a proper visa to re-enter Taiwan again.

Resident Visas for Foreign Students Requirements and Description

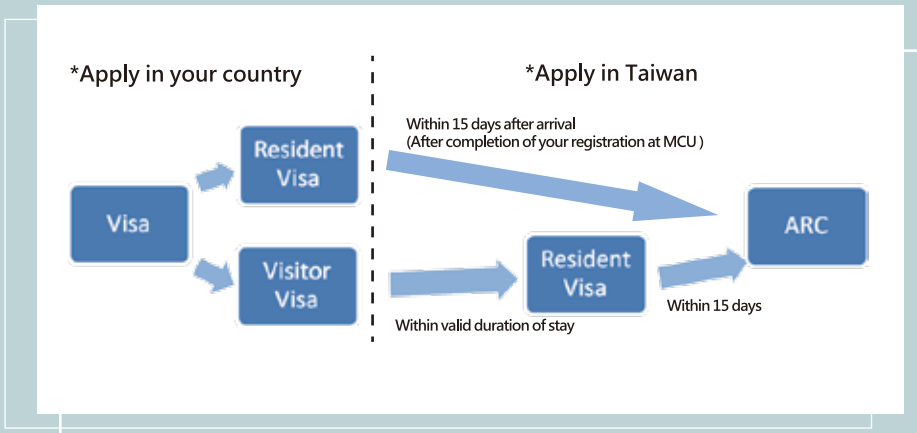
1. Passport and one photocopy of the passport : The passport must be valid for at least 6 months and there are blank pages left in it. One photocopy of the passport bio-page including the holder's picture is required.
2. Application form : Go to website: <https://visawebapp.boca.gov.tw/> . Fill out the application form online and print it out. Make sure the application form shows a bar code on it. Sign the application form.
3. Two color passport-size photos: Paste on the application form two color passport-size photos with a white background taken within 6 months.
4. Ming Chuan University's acceptance letter.
5. Highest education diploma and transcripts : Foreign diplomas and transcripts must be authenticated by an R.O.C. (Taiwan) overseas mission. For diplomas and transcripts in languages other than Chinese or English, a Chinese- or English-translation version is also required. The original-language diploma, transcript, and accompanying Chinese- or English-translation must be authenticated by an R.O.C. (Taiwan) overseas mission.
6. Original and one photocopy of proof of financial support : Proof of financial support from other countries must be authenticated by an R.O.C. (Taiwan) overseas mission.
7. Original and one photocopy of health certificate :
 - (1) The health certificate should be issued within 3 months by one of the local hospitals designated by the Centers for Disease Control of Ministry of Health and Welfare of the R.O.C. (Taiwan) or a foreign hospital. Health certificates issued by foreign hospitals must be authenticated by an R.O.C. (Taiwan) overseas mission.
 - (2) Visit the website of the Centers for Disease Control at <http://www.cdc.gov.tw/english/index.aspx> for health checkup items and the list of designated local hospitals.

※The ROC overseas missions may arrange an interview with the applicant or request other supplementary documents.



You will receive a visa similar to the above image. Please make sure Remarks (No. 6) is FS followed by the University's name. FS means you're a Foreign Student.

THERE ARE TWO TYPES OF VISAS: VISITOR VISA and RESIDENT VISA.



[Alien Resident Certificate (ARC): serve as your identification card with legally status in Taiwan.]

If entering Taiwan on a Visitor Visa with the mark FS:

If entering Taiwan on a Visitor Visa with the mark FS issued by an ROC overseas mission, within visa valid date, you may submit the following required documents to change your Visitor Visa into a Resident Visa at the Bureau of Consular Affairs.

Resident Visas for foreign students requirements and description

1. Passport and one photocopy of the passport: The passport must be valid for at least 6 months and there are blank pages left in it. One photocopy of the passport bio-page including the holder's picture is required.
2. Application form: Go to website: <https://visawebapp.boca.gov.tw/>. Fill out the application form online and print it out. Make sure the application form shows a bar code on it. Sign the application form.
3. Two color passport-size photos: Paste on the application form two color passport-size photos with a white background taken within 6 months.
4. Ming Chuan University's acceptance letter.
5. Ming Chuan University's student Identification card and one photocopy of the student Identification card.
6. Highest education diploma and transcripts: Foreign diplomas and transcripts must be authenticated by an R.O.C. (Taiwan) overseas mission. For diplomas and transcripts in languages other than Chinese or English, a Chinese- or English-translation version is also required. The original-language diploma, transcript, and accompanying Chinese- or English-translation must be authenticated by an R.O.C. (Taiwan) overseas mission.
7. Original and one photocopy of proof of financial support: Proof of financial support from other countries must be authenticated by an R.O.C. (Taiwan) overseas mission.

8. Original and one photocopy of health certificate:

- (1) The health certificate should be issued within 3 months by one of the local hospitals designated by the Centers for Disease Control of Ministry of Health and Welfare of the R.O.C. (Taiwan) or a foreign hospital. Health certificates issued by foreign hospitals must be authenticated by an R.O.C. (Taiwan) overseas mission.
- (2) Visit the website of the Centers for Disease Control at <http://www.cdc.gov.tw/english/index.aspx> for health checkup items and the list of designated local hospitals.

*The Bureau of Consular Affairs or the Central Taiwan Office may arrange an interview with the applicant or request other supplementary documents.

If entering Taiwan on a Resident Visa with the mark FS (or those who have obtained a resident visa in Taiwan after a change of visa):

You are required to apply for an Alien Resident Certificate (ARC) and multi re-entry at the local office of Ministry of Interior National Immigration Agency within 15 days of your arrival or obtaining your visa.

Documents to apply for an Alien Resident Certificate (ARC) and multi re-entry permit:

1. Completed application form
2. Passport valid for at least 6 months (original and one photocopy)
3. One 4.5 by 3.5 inch head & shoulder photo in color with a white background (taken within the last six months)
4. Original Student ID and one photocopy
5. Enrollment Certificate
6. Residence Certificate in Taiwan (Housing contract in Taiwan)
7. Application fee: NT\$1,000 (ARC needs to be extended each year)
8. Other supporting documents may also be requested by the office of National Immigration Agency, Ministry of Interior. For example, official proofs/documents for MOFA scholarship holders or ICDF scholarship recipients.

Contact Information

***Ministry of Foreign Affairs-Bureau of Consular Affairs**

Office Hour: 08:30~17:00, Monday to Friday
3FL, No. 2-2, Sec 1, Chi-Nan Rd., Taipei, Taiwan
Tel: +886-2-2343-2888
Website: <http://www.boca.gov.tw/mp?mp=1>

***Taipei City Immigration Office (National Immigration Agency)**

Office Hours: Monday ~ Friday 08:00-17:00
1FL, No.15, Guangzhou St., Taipei, Taiwan 100
Tel: +886-2-2388-9393, +886-2-2389-9983
Website: <http://www.immigration.gov.tw/welcome.htm>