銘傳大學選課單

第一聯：註冊組保留
Part 1： Registrar

MING CHUAN UNIVERSITY course selection form

學年度 academic year 第　　學期 semester

班級 Class Section：_____　　學號 Student ID number：_____

姓名 Name：_____　　電話 Phone number：_____

加選／退選 Add／Drop	班別代號 Class Section #	選別 Req/ Elec	科目代號 Course #	科目名稱 Course Name	學分 Credits	特定情況系主任審核 Special Circumstances—must be approved by dept director	課務組簽章 Curriculum Section Signature

備註 Notes

1. 請依選課須知辦理選課 Choose courses according to relevant regulations.
2. 以下特定情況須系主任審核 These cases require dept. director's approval：
   a. 必修換班 changing section for required course.　b. 必修緩修 delaying taking required course
   c. 輔系選課 choosing course for minor　d. 擋修 prerequisite course
   e. 刪除當學期抵免課程 waiving this semester's course with transferred credits
3. 修習外系專業課程，須雙方系主任審核 Enrollment in other department's professional courses requires approval Of both directors.
4. 「本表單蒐集之個人資料，僅限於教務管理及校務分析使用，非經當事人同意，不轉做其他用途，亦不會公佈任何資訊，並遵循本校資料保存與安全控管辦理。」
   The personal information collected on this form is used only for academic affairs data management and university affairs analysis. Without student's express agreement, this information will not be used for any other purpose, nor will it be publicized, in accordance with the university's data storage and security control management procedures.

學生簽名 Student signature_____

銘傳大學選課單

MING CHUAN UNIVERSITY course selection form

學年度 academic year 第　　學期 semester

第二聯：學生自行保留
Part 2：for Student

班級 Class Section：_____　　學號 Student ID number：_____

姓名 Name：_____　　電話 Phone number：_____

加選／退選 Add／Drop	班別代號 Class Section #	選別 Req/ Elec	科目代號 Course #	科目名稱 Course Name	學分 Credits	特定情況系主任審核 Special Circumstances—must be approved by dept director	課務組簽章 Curriculum Section Signature

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學生簽名 Student signature_____